

**LOUISIANA BOARD OF PROFESSIONAL GEOSCIENTISTS**  
**9643 Brookline Ave., Baton Rouge, LA 70809**



**AD HOC COMMITTEE ON RULES & 5-YEAR PLAN**  
**11 am, Tuesday, November 12, 2024**  
**and**  
**Virtual Meeting on Zoom**  
**(See website LBOPG.org for invitation details)**

**Minutes**

**Call to Order**

Meeting was called to order by Chair Elizabeth McDade at 11:30.

**Roll Call**

Present: McDade, David B. Culpepper, William Finley, Committee Members; Brenda Macon, Executive Secretary

Absent: Michael Simms, Committee Member

**Five-year Plan Development and Discussion**

McDade presented the basic outline for agency strategic planning, as provided by state guidelines. She explained that the five-year plan should include a vision statement, a mission statement, goals, objectives, strategies and action plans for attaining those goals and objectives, and a statement of accountability. Her proposed revision of the board's current mission statement uses the current mission statement as a basis for creating a more cohesive plan that will follow the general outline of the strategic planning process. This new planning document will divide the current mission statement into these components:

**Vision**

The first part of the current mission statement ("To protect the public health, safety, and welfare and to guard the state's natural resources with regard to environmental and civil projects where a geoscientific review and evaluation is required in the making of recommendations of any geoscientific components of these projects")

*Goals*

1. to be the sole licensing authority for testing, validating, and certifying individuals to practice geoscience with regard to providing a required geoscientific evaluation for geoscience projects in the state of Louisiana;

2. to define, establish, publish, and enforce rules and regulations stipulating the standards of good moral and ethical character and professional competence of the licensed geoscientist and ensure that these standards are maintained and current; and
3. to provide the public with access to a list of licensed candidates for the procurement of required professional geoscientific services within the state of Louisiana.

She said, ideally, the goals and objectives would be determined by the board and accomplished through the committees. She called for discussion, and the committee agreed with her plan. Finley moved to accept McDade's ideas for creating the strategic plan and to present them to the full board at the meeting at 1 pm on Tuesday, November 12. Culpepper seconded the motion, and the motion passed.

#### **Discussion of the purpose and continuing goals for the Ad Hoc committee**

Committee members discussed the difficulty of meeting on a regular basis and decided to meet prior to board meetings to ensure compliance with the state's open meetings laws. They discussed the need to develop board rules governing virtual meetings so that both the committees and the board can occasionally meet virtually when weather or other conditions make physical meetings impossible or dangerous.

#### **5. Adjournment**

McDade told committee members that she would make the same presentation at the board meeting and would suggest developing rules for virtual meetings. The committee meeting adjourned at 12:30 pm.